LITERACY COUNCIL
FREDERICK COUNTY, MD

LITERACY COUNCIL OF FREDERICK COUNTY
2027 WINTER LIFE SKILLS CLASS SCHEDULE

Classes require registration and regular attendance. Email info@frederickliteracy.org to learn more!

CLASSES	LOCATION	DAY OF WEEK	TIMES	DATES
GED Prep (All Subjects)	Literacy Council Office	Tuesday	1:00pm – 2:30pm	Jan 26– Mar 16
GED Prep Online (All Subjects)	Zoom	Friday	5:00pm – 6:30pm	Jan 29 – Mar 19
Introduction to AI: Navigating ChatGPT, Copilot, and Gemini	Literacy Council Office	Monday	10:00am - 11:30am	Jan 25 – Mar 8
Men Building Success	Zoom	Monday	6:00pm – 7:30pm	Jan 25 – Feb 22
Women Building Success	Zoom	Monday	6:00pm – 7:30pm	Jan 25 – Feb 22
Digital Tools to Monitor Your Financial Health	Literacy Council Office	Tuesday	9:30am– 11:00am	Feb 16 – Mar 9
Google Foundations	Google Meet	Wednesday	6:00pm-8:00pm	Jan 27 – Feb 24
Adult Career Exploration: AI Resilient Roles & Frederick Economics	Zoom	Thursday	5:00pm – 6:00pm	Jan 28 – Feb 18
Success Class	Literacy Council Office	Friday	11:00am – 12:00pm	Jan 29 – Mar 19
Workforce: Kitchen Cook Certification Course	Asian American Family Support Center	Tuesday	6:00pm-8:00pm	Jan 5- April 6

DROP IN OPPORTUNITIES	LOCATION	DAY OF WEEK	TIMES	DATES
Learning Lab	Literacy Council Office	Tuesday	11:00am – 1:00pm	Jan 5– June 29
Learning Lab	Literacy Council Office	Friday	12:00pm - 2:00pm	Jan 8 – June 25
Workforce: Asynchronous Guest Room Attendant Certification	Hybrid	Any	Asynchronous	Jan 8 – Mar 15

CLASS LOCATIONS

- **Literacy Council Office**: 110 E. Patrick Street, Frederick (next to the **Administrative Entrance** to the C. Burr Artz Library, see map HERE).
- **Family Support Center** (in the Asian American Center of Frederick building): 5901 Old National Pike, Frederick, MD 21702

For more information about eligibility and registration procedures for new students, please contact our office at (301) 600-2066 or info@frederickliteracy.org.

NEW: Please note that classes that do not enroll a minimum of five students will be canceled

Class Descriptions

Adult Career Exploration: AI Resilient Roles & Frederick Economics is for students with a high intermediate to native level of English or native English speakers. This four-session class is designed to expose adults to technology career pathways, offer a clear understanding of training requirements, time-to-income, and potential barriers, plus give awareness of relevant funding or support resources where available.

Digital Tools to Monitor your Financial Health is for students with a high intermediate to native level of English or native English speakers, and a basic level of digital literacy. Students will cover topics that include how to set up Credit Karma accounts to monitor credit, use Google sheets to set up a budget, and more.

GED Prep is for students with a high intermediate to native level of English who are working towards their GED. This will be an integrated approach that covers all four areas of the GED test.

Google Foundations is for students with a high intermediate to native level of English or native English speakers. This class will cover navigating Google Meet and applications. This is the prerequisite for a spring session Agile/Scrum Certification class.

Introduction to AI: Navigating ChatGPT, Copilot, and Gemini is for students with a high intermediate to native level of English or native English speakers. Students will learn the foundational skills of safe AI usage and basic prompting across the most popular tools they will encounter, including ChatGPT, Google Gemini, and Copilot.

Success Class is for high intermediate English learners and native English speakers. This class encourages participants to recognize their strengths, build confidence, and develop practical skills for the workplace and everyday life. Through supportive conversations and interactive activities, participants will strengthen communication, professionalism, interviewing, goal setting, and self-confidence as they take positive steps toward their personal and professional goals.

Women Building Success is a welcoming and encouraging course designed to help women recognize their strengths, build confidence, and develop practical skills for the workplace and everyday life. Through supportive conversations and interactive activities, participants will strengthen communication, professionalism, interviewing, goal setting, and self-confidence as they take positive steps toward their personal and professional goals. This online class is for high intermediate English learners and native English speakers.

Workforce: Kitchen Cook Certification Course is for adults who are high intermediate to advanced English learners or native English speakers that want to expand their career readiness by earning a kitchen cook certification.

Workforce: Asynchronous Guest Room Attendant is for adults who are high intermediate to advanced English learners or native English speakers that want to expand their career readiness by earning a guest attendant certification. This course is independent, and students are encouraged to utilize Learning Labs for support. Certification tests must be taken during the course window. When a student is ready to take the certification test, they should email Eileen Foley-Breck at efoley-breck@frederickliteracy.org.

Inclement weather policy for all Life Skills classes:

- If Frederick County Public Schools (FCPS) cancels schools for weather, all in person classes will be canceled.
- If FCPS delays school due to weather, all in person classes BEFORE 12:00 PM will be canceled.
- If FCPS closes early due to weather, all in person community classes AFTER 12:00 PM will be canceled.
- This policy will remain in effect even if the site of the class, such as the library or workplace facility, is open.
- All online classes and workshops will continue as planned in the event FCPS is closed or altered in any way.